

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JANUARY 13&14, 2020

**Monday, January 13, 2020**

9:02:38 A.M. **Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:03:42 A.M. **Economic Development Director Blake Baldwin Re: Funding for Port**

9:15:52 A.M. **Consent Agenda**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) William Carpenter, Horticulture Pest & Disease, Step Increase
  - b) Laura Ortega, Assessor, Step Increase
  - c) Rita Roper, Treasurer, Step Increase
  - d) Bruce Duncan, Public Works, Promotion
  - e) Bruce Duncan, Public Works, Cell Phone Stipend
  - f) Raylene Dowell, Noxious Weeds, Retirement

9:17:31 A.M. **Board Discussion**

- Update on Legislative Steering Committee Meeting
  - HB2230
- Forest Service Landscape Restoration Grant Presentation tomorrow morning – *Commissioner Bugert will attend*
- House Capital Budget Committee
- Short Term Rentals
- RiverCom Meeting update
- Juvenile Director Corey Stevens and HR Director Rosario Nystrom are present to discuss Hiring of Assistant Director

10:04:43 A.M. **County Administrator Cathy Mulhall**

10:04:51 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 2 minutes – *Public Notified***

10:12:05 A.M. **Move back to regular session**

10:13:03 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 5 minutes – Public Notified**

10:33:54 A.M. **Move back to regular session**

10:34:53 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 7 minutes – Public Notified**

11:00:00 A.M. ***Bid opening closed to further bids by Chairman England for the Entiat Helicopter Log Delivery & Placement***

11:03:17 A.M. **Move back to regular session**

11:04:52 A.M. **Natural Resources Director Mike Kaputa**

**BID OPENING:** Entiat Helicopter Log Delivery & Placement

Bid Opening was closed to further bids by Chairman England at 11:00am. Two bids received as follows; Columbia Helicopters at \$185,925.00 and Precision LLC at \$199,250.00. Bid documents referred to Natural Resources Department to ensure bids meet specifications.

**11:07:52 A.M. Action**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Tuesday, January 21<sup>st</sup> at 11:00am.

11:11:04 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2020-4 RE: Cancellation of Personal Property Taxes
2. Resolution #2020-5 RE: Accepting the Treasurer's List of Property Tax Refunds
3. Resolution #2020-6 RE: Re-appointment of Pat Hammersmith to the Chelan County Planning Commission
4. Resolution #2020-3 RE: Designation Crisis Responder Superseding Res. 2019-90 – ***add on***

5. Pitney Bowes NASPO ValuePoint Term Rental Installment Agreement and Application for SendSuite Payments Account – *add on* 20200113A5-1

11:13:24 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Agreement with WA Department of Ecology for lower Icicle Creek sediment reduction project 20200113A5-2

11:11:55 A.M. **Discussion**

1. Conference call with Okanogan and Kittitas Counties Re: Wildfire Funding
2. Meeting Updates

12:22:30 P.M. **Recess**

1:05:00 P.M. **Continued Discussion, Administrator Cathy Mulhall**

- Salary Survey results

1:31:54 P.M. **Facility Maintenance Director Brian Travis**

**Discussion**

1. Jail camera system
2. Courthouse roofing completion
3. Staffing and advertising of open position
4. Juvenile gymnasium floor replacement and carpet replacement in courtroom
5. Courthouse Level 1 conference room remodel
6. Facility Maintenance break room relocation and shop expansion

1:48:50 P.M. **Continued Discussion**

- Planning Commission Board appointment and Aaron Young's years of service

1:59:26 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 17 minutes – Public Notified**

2:45:49 P.M. **Move back to regular session**

2:46:16 P.M. **Board recesses until Tuesday session.**

**Tuesday, January 14, 2020**

9:08:38 A.M. Chairman England calls the Tuesday meeting to order. Present for session is Commissioner Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner Bugert is excused from session.*

**Economic Development Director Blake Baldwin Re: Legislative Priorities**

9:33:23 A.M. **Public Works Director Eric Pierson**

9:33:52 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 26 minutes – (10:04 A.M.) Commissioner Bugert joins session**

10:29:24 A.M. **Move back to regular session**

10:30:00 A.M. **Discussion**

1. Agreement with SE, Inc. dba Smith Excavation for West Malaga Road Intersection
2. Call for Bids Second Tipping Floor at Dryden Transfer Station
3. Resolution for Equipment Rental Rates for 2020

10:30:25 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Agreement with SE, Inc. dba Smith Excavation for West Malaga Road Intersection  
20200113A5-3
2. Call for Bids Second Tipping Floor at Dryden Transfer Station  
20200113B1-1
3. Resolution **#2020-7** for Equipment Rental Rates for 2020

10:31:55 A.M. **Fire Marshall Bob Plumb**

**Discussion**

1. Working on Fire Marshall job description for succession planning
2. Letter of concern RE: Burch Mountain Road
3. Wildfire preparedness for the Leavenworth-Plain area – *Commissioner Bugert requests Fire Marshall attends upcoming meetings*

10:45 A.M. **Community Development Director Dave Kuhl**

**Discussion**

1. Review for waiver/reimbursement of building permit fees associated with BP# 190411, in the amount of \$1,283.48, for a mixed use commercial structure.
2. ADHOC task force
3. Permit Tech front desk scheduling

4. Weekly tracking of building permits
5. RFP for Shoreline Master Plan – *Planning Manager Kirsten Larsen*

10:58:59 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Waiver/reimbursement of building permit fees associated with BP# 190411, in the amount of \$1,283.48, for a mixed use commercial structure. 20200113B4-2
2. RFP for Shoreline Master Plan – ***add on*** 20200113B1-2
3. Resolution #**2020-8** Appointing James Wiggs to the Planning Commission – ***add on***

10:59:50 A.M. **Recess**

11:06:25 A.M. **Lisa Grueter with Berk Consulting RE: Short Term Rentals** – *Numerous members of the public are present (see sign-in sheet)*

11:26:27 A.M. **Continued Discussion RE: Forest Health funding**

1:30:09 P.M. **Sheriff - Step 2 Grievance** – *Jennifer Tyler requests Step 2 Grievance to be held in open session. Lisa Elliot joins meeting via conference call. Both parties give testimony.*

3:27:56 P.M. **Adjourn**

Board adjourns until Tuesday, January 21, 2020.

Weekly Voucher Approval for Payment	20200113B4-1
Current Expense	\$1,143,387.95
Other Funds	<u>\$296,084.40</u>
Total All Funds	\$1,439,472.35

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board